

**Program Income - Expenditure Notice**

(Please Complete and Submit This Form to the CDBG Accounts Manager in the Controller's Office at the IORA,  
Each Time an expenditure is Recorded in Your Local Accounting Records Against the Program Income Cash Balance.)

**Grantee Information**

Grantee:		Grant Number:	
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**Report Preparer Information**

Name:		Community/Company:	
Title:		Address:	
Telephone:			

**Note:** Communities electing to retain program income cash locally must establish a separate bank account specifically for program income funds and all interest income from invested cash balances must be re-deposited in this separate account. In addition, communities must individually comply with Circular #1075 of the U.S. Department of Treasury. Treasury Circular #1075 requires that all program income cash on hand be expended on other active CDBG grants of the community before drawing any additional funds from the U.S. Treasury via the ORA. This does not mean that a community loses its book balance of program income; this regulation applies only to the treatment of cash. Effective September 1, 1991, all CDBG program income cash not sheltered by a ORA approved local revolving loan fund, must be expended on current cash requirements for active CDBG grant or approved Program Income projects prior to drawing additional funds from ORA.

**Program Income Balance**

Current Program Income Cash Balance:	
LESS: Amount to be Applied Against Current Active CDBG Grant Number _____:	
LESS: Amount to be Applied Against Current Approved Program Income Project :	
LESS: Amount to be Applied Against Current Active CDBG Grant Number _____:	
LESS: Amount to be Applied Against Current Approved Program Income Project :	
Remaining Cash Program Income Balance:	

**Certification**

The Grantee's Chief Elected Official certifies that to the best of his/her knowledge or belief, the data in this report is true and accurate as of the report date.	
Signature of Chief Elected Official:	
Date:	